

ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: WebEx/CoLab Conference Room A hybrid

Date: November 20, 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, settle			Eat, enjoy
	Preliminaries			
5:30 – 5:35	Agenda Review, Check-in	Agenda	Chair	Decide
5:35 – 5:40	Approve Last Meeting's Minutes	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
	Education			
5:45 – 6:15	GM Succession Planning with Carolee Coulter	Attachment(s)	Consultant	Listen, Ask questions
	GM Reporting			
6:15 – 6:20	Monthly update report (No Monitoring report due this month)	FYI reports	GM	Quick Q&A
	Self-Monitoring			
6:20 – 6:30	D2: Accountability of the GM	Policy, Survey Results	Secretary	Discuss
6:30 – 6:35	Break			
	Board Decisions			
6:35 – 7:05	Review Board Budget including Compensation	Budget	Treasurer	Discuss, Decide
7:05 – 7:10	Committee Updates	Reports	Chair	Discuss
7:10 – 7:20	CBLD Consultant	Attachment	Chair	Discuss
	Closings			
7:20 – 7:25	Review Decisions & Actions		Secretary	Discuss
	Preview next meeting topics	Calendar	Chair	Discuss
7:25 – 7:30	Debrief/Evaluate Meeting	Q's in memo	Chair	Discuss
	Adjourn Meeting - good job!			Decide

Attachments

1. GM Succession Profile & Example GM Development Plan from Carolee Coulter
2. GM Report - Monthly FYI
3. Board Monitoring Policy – D2: Accountability of the GM
4. Board Budget Proposal & Treasurer’s Report from Gayle
5. Board compensation survey results
6. Committee Reports
7. CBLD Consultant Information (email from Leslie Watson)