

# ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: Zoom/CoLab Conference Room A hybrid

Date: December 18, 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, settle			Eat, enjoy
	<b>Preliminaries</b>			
5:30 – 5:35	Agenda Review, Check-in	Agenda	Chair	Decide
5:35 – 5:40	Approve Last Meeting's Minutes	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
	<b>Education</b>			
5:45 – 6:15	The Board's Role in (Potential) Store Expansion	Attachment(s)	Consultant	Listen, Ask questions
	<b>GM Reporting</b>			
6:15 – 6:20	Monthly update report	FYI reports	GM	Quick Q&A
6:20 – 6:35	B2: Planning and Financial Budgeting	Monitoring report	GM	Discuss, Decide (using decision tree)
6:35 – 6:40	<b>Break</b>			
	<b>Self-Monitoring</b>			
6:40 – 6:55	D3: Delegation to the GM; D4: Evaluating the GM	Policy, Survey Results	Secretary	Discuss
	<b>Board Decisions</b>			
6:55 – 7:10	2024 Calendar Review & Update	Calendar	Chair	Discuss, Decide
7:10 – 7:20	Education Committee Charter	Charter	Chair	Discuss, Decide
	<b>Closings</b>			
7:20 – 7:25	Review Decisions & Actions		Secretary	Discuss
	Preview next meeting topics	Calendar	Chair	Discuss
7:25 – 7:30	Debrief/Evaluate Meeting	Q's in memo	Chair	Discuss
	Adjourn Meeting - good job!			Decide

## Attachments

1. The Growth Roadway Article
2. GM Reports - Monthly FYI; B2: Planning and Financial Budgeting
3. Board Monitoring Policy – D3: Delegation to the GM; D4: Evaluating the GM
4. Board Monitoring Survey Results
5. 2024 Proposed Calendar
6. Education Committee Charter
7. Committee Reports