

# ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: WebEx/CoLab Conference Room B hybrid

Date: November 21, 2022

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, informal discussions, settle			Eat, enjoy
5:30 – 5:35	Welcome, Call to Order, Agenda Review	Agenda	Leila	Review
5:35 – 6:20	<b>Board Education</b> Staff DEI Training & Implementation, Q&A		Bruce Phlegar, Listen, Discuss Elizabeth Wilson	
6:20 – 6:25	Break			
6:25 – 6:45	<b>Old Business</b> Officer elections process, appreciation to outgoing president		Officers	Discuss
	Approval of Minutes	Draft Minutes	Leila	Accept
	Proposed Board Budget for 2023	Draft Budget/ Treasurer's Report	Gayle	Discuss
6:45 – 7:00	<b>Strategic Leadership</b> Theme for 2023 – what do we want to focus on?	Video (link in memo)	Leila	Discuss
7:00 – 7:15	<b>Committee Reports</b>			Review
	President's Communication		Leila	
	Columinate Consultant Monthly Call		Mike	
	Education Committee	Report	Gayle	
	Nominations Committee		Mike	
	Electronic Documents Committee	Report	Leila	

7:15 – 7:20	<b>Quarterly Letter to Owners</b> Process, input for January letter	Leila	Discuss
7:20 – 7:25	<b>Executive Session</b>	Leila/Gayle	Discuss/Decide
7:25 – 7:30	<b>Meeting Evaluation</b> What worked? What could be better? <1 minute per person	Leila	Feedback
7:30	<b>Goodbye, good job!</b>		

### **Attachments**

1. October Minutes
2. 2023 Proposed Board Budget
3. Treasurer’s Report
4. Board Monitoring Policy: D2 - GM Accountability
5. Board Monitoring Survey Results
6. [Video – Strategic Leadership Field Guide](#)
7. Electronic Documents Committee Report
8. Education Committee Report